

THIRTY-SIXTH
ANNUAL REPORT
—OF THE—
TRUSTEES
—OF THE—
PEABODY INSTITUTE,
PEABODY, MASS.

PEABODY:
THE PEABODY REPORTER COMPANY, PRINTERS.
1888.

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At a legal meeting of the inhabitants of the Town of Peabody qualified to vote in town affairs, held March 6th, 1882, it was

Voted, That the Town allow the Trustees of the Peabody Institute, in the future, to make their annual report in print.

A true copy of record,

Attest:

N. H. POOR, Town Clerk.

Organization of the Board of Trustees.



1887—1888.

FRANCIS H. APPLETON,	President.
GEORGE M. FOSTER,	Secretary.
GEORGE H. POOR,	Treasurer.
FRANCIS H. APPLETON, <i>ex-officio</i> , CHARLES C. PIKE, G. FRED OSGOOD, THOMAS CARROLL, MERRITT COOK, S. S. LITTLEFIELD,	Finance Committee.
D. P. GROSVENOR, G. F. BARNES, P. H. O'CONOR,	Building Committee.

TRUSTEES.

MERRITT COOK,	Time expires	1888
FRANCIS H. APPLETON,	" "	1888
THOMAS CARROLL,	" "	1889
CHARLES C. PIKE,	" "	1889
GEORGE M. FOSTER,	" "	1890
S. S. LITTLEFIELD,	" "	1890
GEORGE H. POOR,	" "	1891
G. FRED OSGOOD,	" "	1891
D. P. GROSVENOR,	" "	1892
GEORGE F. BARNES,	" "	1892
P. H. O'CONOR,	" "	1893
O. B. CHADWICK,	" "	1893



JOHN D. McKEEN,	Janitor.
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Standing Committees
—OF THE—
Lyceum and Library Committee.

PEABODY LIBRARY COMMITTEE.

J. K. COLE,	L. P. OSBORN,	F. C. MERRILL,
S. E. CASSINO,	H. F. WALKER,	W. G. COOK,
LEVERETT POOR,	P. H. O'CONOR,	A. W. LITTLEFIELD.

EBEN DALE SUTTON REFERENCE LIBRARY COMMITTEE.

S. E. CASSINO,	H. K. FOSTER,	L. P. OSBORN,
F. E. FARNHAM,	W. G. COOK,	A. W. LITTLEFIELD,
	J. Y. BERGEN, JR.	

LECTURE COMMITTEE.

F. C. MERRILL,	J. Y. BERGEN, JR.,	F. E. FARNHAM,
	P. H. O'CONOR,	LEVERETT POOR.

FINANCE COMMITTEE.

F. C. MERRILL,	L. P. OSBORN,	S. E. CASSINO.
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Organization of the
Lyceum and Library Committee.

1887-1888.

H. F. WALKER,

Chairman.

A. W. LITTLEFIELD,

Secretary.

F. C. MERRILL,

Treasurer.

J. K. COLE,
L. P. OSBORN,
LEVERETT POOR,
F. E. FARNHAM,
W. G. COOK,
P. H. O'CONOR,
H. K. FOSTER,
S. E. CASSINO,
J. Y. BERGEN, JR.

J. WARREN UPTON,

Librarian.

Thirty-Sixth Annual Report

—OF THE—

TRUSTEES OF THE PEABODY INSTITUTE.

In presenting this, their Thirty-Sixth Annual Report to the Town, the Trustees believe there is every reason to congratulate her citizens upon the good condition of the Institute and its affairs, and respectfully submit herewith the Report of their Treasurer.

They also submit the report of the Lyceum and Library Committee, and for the details of the library and lecture work for the past year the citizens are respectfully referred to the report of said Committee, which has been accepted by the Board as received from the Chairman, Mr. H. F. Walker, together with the reports of Chairmen of the several Sub-Committees.

The important recommendation in regard to an appendix to the Catalogue, or a finding list of books received since the last Catalogue was published, has already been referred to a Committee, who are taking prompt action in regard to it.

The report of Mr. J. Warren Upton, Librarian, is interesting and instructive, as it always is, and shows that the circulation indicates a slight gain during the past year.

A card catalogue case has already been placed in the Library, and work in filling it is as far advanced as has been possible.

It has been proposed, and most wisely so, that the Catalogue of the Library be placed in all the School Houses of the Town, so that they shall not only handily answer enquiries about what books the library has, but shall become a useful and connecting link between the educational system of the Town and that educational system established by our beloved benefactor, George Peabody.

It is well to state here for the general information that some Towns now allow their Libraries to share the dog-tax with the Schools, thus recognizing the educational work that Libraries are established to accomplish.

The value of our Reading Room appears to be appreciated, and an increase has been made to the periodicals by adding to those already subscribed for, the Magazine of American History, Outing, Forum and Electrical World. Simple in its appointments, it is sufficient for the present demands upon it, and its value as a quiet place for study and reading is again brought before our fellow townsmen.

Respectfully submitted

in behalf of the Trustees,

FRANCIS H. APPLETON.

Peabody, 12 March, 1888.

TREASURER'S REPORT.

BOARD OF TRUSTEES.

The Treasurer hereby presents to the Board of Trustees of Peabody Institute the following accounts for the year ending January 31, 1888.

- 1st. The General Current Account.
- 2nd. The Reserve Fund Account.
- 3rd. The Sutton Reference Library Account.
- 4th. The High School Medal Fund Account.
- 5th. The Burial Lot Fund Account.

Also statements of Invested Funds and Schedule of Insurance.

GENERAL CURRENT ACCOUNT

Trustees of Peabody Institute in account with Geo. H. Peer, Treasurer

1887.		Dr.
April 1,	To paid Batchelder & Co.	\$ 164 00
1,	" O. B. Chadwick & Co.,	36 75
1,	" J. D. McKeen, salary,	175 00
1,	" D. B. Lord,	2 40
1,	" Gas bill,	48 78
1,	" Gas bill, Sutton Library,	10 44
16,	" Water bill,	19 35
May 10,	" Guarantee Co. bond,	150 00
June 1,	" S. B. Tobey & Co.,	18 00
1,	" Watering street,	25 00
3,	" Treasurer L. L. Committee,	1200 00
16,	" A. W. Berry,	90 87
25,	" H. P. Ives,	5 00

July	7,	To paid J. D. McKeen, salary,	\$175 00
	7,	" J. D. McKeen, sundries,	5 20
	7,	" Albert Trask,	12 24
	7,	" Bushby & Co.,	81
	7,	" Morrison & Trask,	1 75
	7,	" G. R. Norton,	1 60
	7,	" A. H. Whidden,	4 79
	7,	" H. C. Batchelder,	8 45
	7,	" J. Arthur Trask,	7 28
	7,	" E. G. Kelly,	3 77
	7,	" M. S. Clark,	1 64
	7,	" T. H. O'Keefe,	2 75
	16,	" Calvin Pierce,	120 10
	16,	" J. Arthur Trask,	168 43
	16,	" Renewal Insurance,	28 12
	16,	" Gas bill,	40 50
	16,	" A. F. Clark,	42 35
	16,	" Library Bureau,	42 40
	16,	" John Moulton,	3 00
	16,	" Merrill & Mackintire,	5 50
Sept.	9,	" Albert Trask & Co.,	19 40
	9,	" Library Bureau,	21 20
	23,	" Batchelder & Co.,	230 00
	23,	" B. F. Woodbury,	34 32
Oct.	3,	" J. D. McKeen, salary,	175 00
	3,	" J. D. McKeen, sundries,	7 70
	3,	" J. H. Smith,	3 30
	3,	" E. G. Kelly,	45
	3,	" Bushby & Co.,	1 16
	3,	" A. F. Clark,	3 36
	3,	" A. J. Walker,	5 00
	3,	" Gas bill,	37 62
	3,	" Water bill,	21 60
	24,	" J. L. Lougee,	9 50
Nov.	4,	" Treasurer L. L. Com.,	2200 00
	5,	" A. Trask & Co.,	6 15
	7,	" Smith & Porter,	7 50
	7,	" T. H. Jackman,	11 00
	12,	" Almy, Bigelow & Washburn,	44 77
	19,	" Calvin Pierce,	69 05

1888,

Jan.	3.	To paid G. R. Norton,	\$ 10 35
	3.	" D. B. Lord,	75
	3.	" Morrison & Trask,	80
	3.	" John Buckley,	4 50
	3.	" Bushby & Co.,	65
	3.	" A. H. Whidden,	95
	3.	" J. D. McKeen, salary,	175 00
	3.	" J. D. McKeen, sundries,	1 81
	13.	" Gas bill,	101 34
	13.	" B. F. Woodbury,	9 28
	31.	" Services of Treasurer,	250 00
	31.	" T. G. Pinnock,	37 72
	31.	" Watering streets,	25 00
			<hr/>
			\$6147 50

1887,

Mch.	1.	By Balance,	Cr.
			\$ 4 38
Apr.	1.	Received One City Lawrence Coupon,	30 00
	1.	" " One City Boston Coupon,	25 00
	1.	" " Two City Boston Coupons,	60 00
	1.	" " Five H. C. & M. R. R. Coupons,	175 00
	1.	" " One Eastern R. R. Coupon,	30 00
	1.	" " Div. 3 shares Warren Bank,	9 00
	1.	" " Use of Hall, March 9,	12 50
	1.	" " Use of Hall,	25 00
	1.	" " J. D. McKeen, rent,	87 50
	14.	" " R. S. D. Symonds, rent,	75 00
May	3.	" " Twenty-three Town Coupons,	460 00
July	5.	" " Interest on Town Notes,	1400 00
	5.	" " Interest on Providence Reg. Bond,	25 00
	5.	" " One Boston & Maine R. R. Coupon,	35 00
	5.	" " Two City Cambridge Coupons,	60 00
	7.	" " J. D. McKeen, rent,	87 50
	7.	" " Use of Hall,	37 50
	20.	" " R. S. D. Symonds, rent,	75 00
Oct.	3.	" " J. D. McKeen, rent,	87 50
	3.	" " Div. 3 shares Warren Bank Stock,	9 00

Oct. 4,	By received	One Eastern R. R. Coupon,	\$ 30 00
4,	" "	Five B. C. & M. R. R. Coupons,	175 00
4,	" "	Three City Boston Coupons,	85 00
4,	" "	One City Lawrence Coupon,	30 00
6,	" "	Interest on Town Notes,	1400 00
6,	" "	D. P. Grosvenor, rent,	250 50
12,	" "	R. S. D. Symonds, rent,	75 00
Nov. 4,	" "	Twenty-Three Town Coupons,	460 00
1888.			
Jan. 3,	" "	Use of Hall,	65 00
17,	" "	One Boston & Maine R. R. Coupon,	35 00
17,	" "	Two City Cambridge Coupons,	60 00
17,	" "	Interest on Providence Bond,	25 00
17,	" "	R. S. D. Symonds, rent,	75 00
17,	" "	J. D. McKeen, rent,	87 00
17,	" "	D. P. Grosvenor, rent,	83 50
27,	" "	Transfer from Reserve Fund,	401 12
			<hr/>
			\$6147 50

RESERVED FUND ACCOUNT.

Trustees of Peabody Institute in account with Geo. H. Poor, Treasurer.

1887.		Dr.
April 16,	To paid Water bill Hammond House.	\$2 25
Jan. 3,	" " Treasurer L. and L. Committee.	800 00
Oct. 26,	" " City Omaha Bond.	522 08
Nov. 5,	" " A. Trask & Co.,	10 05
1888.		
Jan. 3,	" " C. R. Norton,	7 00
19,	" " Exchange Lombard Security.	505 36
27,	" " Transfer to General Fund,	401 12
27,	" " Transfer to Burial Lot Fund.	5 00
31,	" " To Balance,	239 55
		<hr/>
		\$2492 41

1887.			Cr.
Feb.	1,	By Balance,	\$599 21
April	1,	" Received One City Lawrence Coupon,	30 00
	1,	" " One City Boston Coupon,	25 00
	1,	" " One State Massachusetts Coupon,	25 00
	1,	" " Two Eastern R. R. Coupons,	60 00
	20,	" " B. F. Woodbury, rent,	37 50
May	3,	" " One City Cincinnati Coupon,	35 00
	3,	" " One City Fall River Coupon,	30 00
	3,	" " Twenty-two Town Coupons,	440 00
June	13,	" " One Lombard Coupon,	35 20
July	5,	" " Three City Providence Coupons,	75 00
	5,	" " Interest on Providence reg. Bond,	25 00
	5,	" " One Boston & Albany R. R. Coupon,	30 00
	5,	" " One City Taunton Coupon,	15 00
	5,	" " One Boston & Maine R. R. Coupon,	17 50
	5,	" " One City Toledo Coupon,	30 00
	21,	" " B. F. Woodbury, rent,	37 50
Oct.	4,	" " Two Eastern R. R. Coupons,	60 00
	4,	" " One City Lawrence Coupon,	30 00
	4,	" " One State Massachusetts Coupon,	25 00
	4,	" " One City Boston Coupon,	25 00
Nov.	4,	" " One City Cincinnati Coupon,	35 00
	4,	" " One City Fall River Coupon,	30 00
	4,	" " Twenty-two Town Coupons,	440 00
Dec.	1,	" " One Lombard Coupon,	33 00
1888.			
Jan.	23,	" " B. F. Woodbury, rent,	75 00
	23,	" " One City Taunton Coupon,	15 00
	23,	" " One City Toledo Coupon,	30 00
	23,	" " One Boston & Maine R. R. Coupon,	17 50
	23,	" " One Boston & Albany R. R. Coupon,	30 00
	23,	" " Three City of Providence Coupons,	75 00
	23,	" " Interest on Providence Bond,	25 00
			<hr/>
			\$2492 41

EBEN DALE SUTTON REFERENCE LIBRARY FUND ACCOUNT.

Trustees of Peabody Institute in account with George H. Poor, Treasurer.

1887.		Dr	
May 17,	To paid Treasurer L. & L. Committee,	\$400 00	
Nov. 4,	“ “ Treasurer L. & L. Committee,	400 00	
			<hr/>
		\$800 00	

1887.		Cr.	
May 8,	By Received Twenty Town Coupons,	\$400 00	
Nov. 4,	“ “ Twenty Town Coupons,	400 00	
			<hr/>
		\$800 00	

HIGH SCHOOL MEDAL FUND ACCOUNT.

Trustees of Peabody Institute in account with Geo. H. Poor, Treasurer.

1887.		Dr.	
May 28,	To paid Chairman School Committee,	\$100 00	
1888.			
Jan. 31,	To Balance,	50 00	
			<hr/>
		\$150 00	

1887.		Cr.	
Mch. 1,	By Balance,	\$50 00	
May 8,	“ Received Two Province Quebec Coupons,	5 00	
Nov. 4,	“ “ Two Province Quebec Coupons,	50 00	
			<hr/>
		150 00	

THE BURIAL LOT FUND ACCOUNT.

Trustees of Peabody Institute in account with Geo. H. Poor, Treasurer.

1887.		Dr.	
May 2,	To paid C. B. & Q. Nevada Ext. Bond,	\$980 22	
Sept. 23,	“ “ Deposit Savings Bank,	19 78	
1888.			
Jan. 13,	“ “ Harmony Grove Cemetery,	25 00	
			<hr/>
		\$1025 00	

1887			Cr
Feb. 23,	By Received draft from donors,		\$1000 00
Nov. 4,	" " C. B. & Q. Coupon,		20 00
1888.			
Jan. 27,	" " Transfer from Reserve Fund,		5 00
			<hr/> \$1025 00

REAL ESTATE AND INVESTED FUNDS OF THE PEABODY INSTITUTE.

	<i>Par Value.</i>	<i>Market Value.</i>
Institute building, not appraised.		
One City Providence Bond,	\$1,000 00	\$1,094 60
One Boston & Maine R. R. Bond,	1,000 00	1,158 60
Two City Cambridge Bonds,	2,000 00	2,211 60
One Eastern R. R. Bond,	1,000 00	1,259 70
Ten Town Peabody Notes,	70,000 00	70,000 00
Three shares Warren Bank,	300 00	396 00
One City Boston Bond,	1,000 00	1,125 00
Two City Boston Bonds,	2,000 00	2,448 00
Five B. C. & M. con. Mortgage Bonds,	5,000 00	5,673 50
One City Lawrence Bond,	1,000 00	1,097 90
Twenty-three Town Peabody Bonds,	23,000 00	23,000 00
Wallace House,		8,000 00
Merrill House,		4,500 00
		<hr/> \$121,964 90

RESERVED FUND PROPERTY.

	<i>Par Value.</i>	<i>Market Value.</i>
One City Taunton Bond,	\$ 500 00	\$ 567 90
One City Toledo Bond,	1,000 00	1,073 30
One Boston & Maine R. R. Bond,	500 00	567 35
One Boston & Albany R. R. Bond,	1,000 00	1,121 10
Three City Providence Bonds,	3,000 00	3,382 20
One City Providence Bond,	1,000 00	1,094 60

One City Cincinnati Bond,	1,000 00	1,352 00
One City Fall River Bond,	1,000 00	1,182 90
Twenty-two Town Peabody Bonds,	22,000 00	22,000 00
One State Massachusetts Bond,	1,000 00	1,028 00
Two Eastern R. R. Bonds,	2,000 00	2,295 80
One City Lawrence Bond,	1,000 00	1,097 90
One City Boston Bond,	1,000 00	1,125 00
One Lombard Mortgage,	1,600 00	1,600 00
One City Omaha Bond,	500 00	575 00
Hammond House,		2,500 00
Cash,		239 55
		<hr/>
		\$42,809 60

EBEN DALE SUTTON REFERENCE LIBRARY FUND.

	<i>Par Value.</i>	<i>Market Value.</i>
Twenty Town Bonds,	\$20,000 00	\$20,000 00

HIGH SCHOOL MEDAL FUND.

	<i>Par Value.</i>	<i>Market Value.</i>
Two Province Quebec Bonds,	\$2,000 00	\$2,280 00
Cash,		50 00
		<hr/>
		\$2,330 00

BURIAL LOT FUND.

	<i>Par Value.</i>	<i>Market Value.</i>
One C. B. & Q. Nevada Ext. Mortgage Bond,	\$1,000 00	\$1,000 00
Deposit in Savings Bank,		19 28
		<hr/>
		\$1,019 28

INSURANCE.
INSTITUTE BUILDING.

			Expires.
Dorchester Insurance Company,	\$2,500 00		Nov. 19, 1889
Quincy " "	5,000 00		Nov. 19, 1889
Essex " "	5,000 00		July 1, 1892
Holyoke " "	1,500 00		Nov. 15, 1888
Merrimac " "	3,000 00		Nov. 19, 1888
Phoenix " "	3,000 00		Nov. 19, 1888
So. Danvers " "	5,000 00		July 1, 1889
	<u>\$25,000 00</u>		

LIBRARY.

London & Lancashire Ins. Co.,	\$5,000 00	Feb. 25, 1891
Holyoke " "	3,500 00	Mch. 15, 1882
Continental " "	5,000 00	Nov. 19, 1888
Royal " "	6,500 00	Mar. 23, 1889
	<u>\$20,000 00</u>	

Portrait, Phoenix Insurance Co.,	\$1,850 00	Nov. 9, 1888
Wallace House, So. Danvers Ins. Co.,	3,000 00	June 1, 1891
Merrill House, So. Danvers " "	2,000 00	June 1, 1891
Hammond House, So. Danvers " "	1,000 00	Aug. 1893

FIXTURES OF SUTTON LIBRARY.

Merchants' & Farmers' Ins. Co.,	\$2,500 00	May 1, 1890
Salem Mutual " "	2,500 00	May 1, 1890
	<u>\$5,000 00</u>	

SUTTON LIBRARY.

Merchants' & Farmers' Ins. Co.,	\$1,500 00	May 1, 1890
Salem Mutual " "	500 00	May 1, 1890
Phoenix " "	5,000 00	Feb. 25, 1891
	<u>\$7,000 00</u>	

GEORGE H. POOR, Treasurer of Trustees.

We, the undersigned, have this day examined the foregoing accounts of the Treasurer, and find the same correct with proper vouchers therefor.

THOMAS CARROLL,) Finance Committee
G. FRED OSGOOD,) of the
CHARLES C. PIKE,) Trustees.

REPORT OF THE LIBRARY AND LYCEUM COMMITTEE.

TO THE TRUSTEES OF THE PEABODY INSTITUTE :—

The accompanying official statements of the Librarian, Treasurer of the Library and Lyceum Committee, and Sub-Committees reports, will give you details of the workings of their several trusts for the year 1887-8.

I beg to call your attention to the Library Committee's request for increased catalogue facilities. The utility of the Library is greatly impaired for want of a more methodical arrangement of titles and classification of books added to the shelves since 1878. These recent additions comprise the books most in demand, and being scattered through diverse and complex supplements, borrowers are at a loss to find, without considerable research, the listing of any desired volume. An expense of a few hundred dollars would print an Appendix to the Catalogue of 1878 sufficient for the wants of the Library, in that direction, for many years. I believe the circulation would be materially increased by the supplying of this deficiency.

Very respectfully,

H. F. WALKER.

Chairman L. and L. Committee.

REPORT OF THE LIBRARY COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE:—

In presenting their report, the Library Committee have to note little of change in the management of the Library's affairs during the past year.

Since June 1, 1887, the Library has been opened to the public every week day from 2 to 8 P.M., and on Saturdays until 9 P.M. While it may perhaps be doubted if this has resulted in any decided gain to our circulation, it has occasioned an increase in the Reading Room, and has been of convenience to our townspeople, doing away with the uncertainty heretofore existing in the minds of many as to just what days and hours the Library was open.

The circulation shows a slight gain over that of last year, as per figures in detail accompanying the Librarian's report.

In the Reading Room all the periodicals heretofore subscribed for have been continued, and the Magazine of American History, Outing, Forum and Electrical World have been added.

The new alcove built during the past summer has relieved the crowded condition of our shelves, and has been utilized to the best advantage.

Cases for the card catalogue have also been furnished by the Trustees, and the arranging of the cards is progressing as fast as the nature of the work permits.

The Committee trusts that steps may soon be taken to remedy the present unsatisfactory condition of the catalogue; it is now ten years since the printing of the supplement to the original catalogue, which supplement included all accessions to June, 1878; from June 1878 to January 1884, the accessions are contained in a volume compiled by the Librarian and printed upon the Hectograph, and since January, 1884, there is nothing except the accession lists made upon the Cyclostyle at the time each lot of books has been purchased, and filed one after another.

It is obvious that, under this condition of affairs, it is very difficult to find the number of any particular book.

The Committee would suggest the printing of a supplemental catalogue or finding list, including all additions since June, 1878, in form substantially similar to that now used in making the accession lists, with which form the public is already familiar, while it also combines the merits of comparative cheapness and shortness of time necessary for its preparation.

Respectfully submitted

For the Committee.

L. P. OSBORN.

Chairman.

REPORT OF THE LYCEUM COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE :—

GENTLEMEN : The sub-committee on Lectures for the past year had to deal with the same problem that has confronted its predecessors. "How shall the funds appropriated this purpose be most properly and profitably expended?" In seeking a solution of this question, your committee endeavored to put aside all opinions of their own, and to consider only the needs of the townspeople collectively; to recognize the element of popularity in its best sense, even in literary matters.

So far as can be judged, from public and private expression of opinion, the course has been satisfactory to its patrons to an unusual degree.

Believing that music is to be reckoned among the highest of educational forces, as it educates the moral nature of mankind, your committee are of opinion that musical performances may well be included in the yearly programme, as within the scope and purpose of the Institute, and as an agreeable variation of the regular course.

The list for the season of 1887-8 is as follows. It will be observed that it is longer than usual, owing to your liberality in the matter of appropriation :—

October 3, John Fiske. Subject, "Chattanooga and Lookout Mountain."

October 20, Leland T. Powers. Subject, "Recitations."

October 27, Edward E. Hale. Subject, "The Human Washington."

November 3, J. B. O'Reilly. Subject, "Irish Literature."

November 17, H. G. Spaulding. Subject, "Ancient Roman Amusements."

December 1, C. E. Bolton. Subject, "The Four Napoleons."

December 8, Alfred Pearsall. Subject, "Recitations."

December 15, Prof. Bailey. Subject, "Astronomy."

December 29, James F. Babcock. Subject, "The Sun as an Artist."

January 5, Temple Quartette. "Concert."

January 12, William Blakie. Subject, "How to Get Strong."

January 26, "Concert and Recitations."

Respectfully submitted

for the sub-committee on Lectures by

F. E. FARNHAM.

Peabody, Feb. 2, 1888.

Librarian's Report.

TO THE LYCEUM AND LIBRARY COMMITTEE :—

The report of the Librarian of the Peabody Library for the year ending February 1, 1888, is respectfully submitted.

As the yearly reports of the Trustees are substantially the only printed records of the doings of the different departments of the Institute, it is almost an imperative duty of some one connected with the Institution to see to it that a faithful history of the yearly doings be recorded.

During the past year Catalogue card cases for about forty thousand cards have been provided, and have been used as far as it has been practicable.

Illustrated Art Books and some volumes of Scientific books, in all about two hundred and fifty six volumes, were in the early part of the year transferred to the Eben Dale Sutton Reference Library.

At the annual examination a large number of Scientific Books were shelved in the Committee room; the Penny Cyclopædia and Encyclopædia Britannica were transferred from the Reading Room to the southeast window in the Library Room.

The "V" alcove constructed in the summer of 1887, together with the beforementioned transfers, relieved the crowded shelves and made the arrangement of the books much more easily understood.

ACCESSIONS.

	Vols.
Books added by purchase,	1,039
Books added by gift,	53
	1,092
Volumes in Library, Feb. 1, 1887,	26,225
Volumes worn out and withdrawn,	38
Volumes transferred to the E. D. Sutton Library,	256
	294
	25,931
total number of volumes in Library Feb. 1, 1888,	27,023

BINDING.

Number of volumes bound,	580
Number of volumes repaired,	306

RECEIPTS.

Fines paid,	\$64 27
Damage to books,	1 82
	<hr/>
	\$66 09

CIRCULATION.

	No. Vols.	Per cent.
Law—Political, Moral, Social Science, etc.,	666	2.4
Fiction and Juvenile Books,	20,269	73.7
Voyages, Travels, Description of Countries,	1,183	4.3
History,	944	3.4
Biography,	860	3.1
Poetry,	575	2.1
Scientific and Reference Books,	1,578	5.7
Periodicals, Miscellaneous and Books in Foreign Languages,	1,451	5.3

ADDITIONS.

Additions the past year in the principal classes are as follows, viz:

	Vols.
Arts and Sciences,	108
Biography,	107
History,	132
Travel,	59
Fiction and Juveniles,	331
Literature,	121
Law—Political, Mental, Moral, Social Science, etc.,	124
Bound Periodicals,	49
Massachusetts and U. S. Documents, etc.,	61

Gifts of bound books have been received from the following donors:

E. S. Barrett, Hon. R. S. Winthrop, State of Kansas, W. P. Upham, Bureau of Education, J. H. Senter, F. A. Appleton, Maverick Bank, Sutro Tunnel Co., S. E. Sawyer, one volume each, Department of the Treasury, Estate of J. L. Sibley, Trustees

of Nevins Library, two volumes each; Department of the Interior, Republic of Mexico, Department of War, Hon. Francis H. Wharton, three volumes each; Hon. E. F. Stone and Smithsonian Institution, five volumes each; State of Massachusetts and U. S. Department of Agriculture, seven volumes each.

For the convenience of the borrowers of books, it is to be hoped that a Finding List of the additions made to the Library since June, 1878, the date of the last printed catalogue, be furnished.

Should the government of the Institute provide the means for such a publication, it would seem to be a good thing for the schools to have one or more copies in each school district. Meanwhile would it not, even at this late day, be well to present a copy of the Catalogue, Supplement, and whatever other lists that can be spared, to the schools as far as may be consistent with our own needs?

The change in the Library hours made it necessary to provide two new assistants. The force is divided into two sections and work at different hours except on Saturday evenings. Although but one had been in service over a year, all have performed their duty to my satisfaction, and they have my thanks for their courtesy and kindness.

To our worthy Janitor I owe much for his assistance and urbanity.

With much gratitude to the members of the Committee, this report is respectfully submitted by

J. WARREN UPTON.

Librarian.

Report of Eben Dale Sutton Reference Library.

TO THE LYCEUM AND LIBRARY COMMITTEE:—

The following is the nineteenth Annual Report of the Eben Dale Sutton Reference Library.

The number of additions to the Library during the year is four hundred and three volumes, of which two hundred and fifty-six were transferred from the Peabody Library, and thirty-eight volumes were bound, which were not previously recorded in the Accession Catalogues.

The total number of volumes now in the Library is 2633.

The number of consultations during the year is 492 and the number of visitors 1600. While the number of visitors is much larger than the previous year, the number of consultations, the true test of the usefulness of the Library has fallen off. The Library has been opened every day and evening since June, but it is very doubtful if this is desirable in the future, as the number of consultations does not seem to warrant the opening of the Library more than two evenings a week.

Accompanying this will be found a list of the accessions of the year:—

For the Committee,

S. E. CASSINO,
Chairman.

The following bound volumes have been added during the year ending Jan. 31, 1888:—

Handbook to the Cathedrals of England. 1869-81. John Murray, London, 8 Vols.

History of Art in Phœnicia and Cyprus. Chaldea and Assyria. Ancient Egypt. 1883-85. Georges Perrot and Charles Chipiez. London. New York. 6 Vols.

Flora of North America. Asa Gray. New York, London, Leipsic, 1886.

A New Physical Geography. Elisee Reclus. 2 Vols. New York, 1886.

Cyclopedia of Painters and Paintings John Denison Champlin, Jr. New York, 1887. 2 Vols.

The English and Scottish Popular Ballads. Part IV Francis James Child. Boston, 1886.

Illustrated London News. London, 1886. 2 Vols. Presented by Mrs. Sutton.

Report on the Scientific Results of the Exploring Voyage of H. M. S. Challenger. 1873-76. Sir C. Wyville Thompson and John Murray, Edinburgh, 1886-87. 10 Vols.

Niles Register. 1811-1844. II. Niles, Wm. Niles, J. Hughes. Baltimore, 1811-1844. 67 Vols.

Biblical, Theological and Ecclesiastical Cyclopiædia. Supplement. Vol 2. Rev John M'Clintock and James Strong. New York, 1887.

Catalogue of the Harris Collection of American Poetry. John C. Stockbridge. Providence, 1886.

Encyclopædia Britannica. Vols. 21-22. Boston, 1886-87.

History of America. John Ogilby. London, 1671.

Photographic Illustrations of Skin diseases. George Henry Fox, A. M., M. D. New York.

Smithsonian Report, 1884.

Report of the U. S. Geological Survey, 1883-84.

Report on the Mining Industries of the United States.

Report of the Commissioner of Education, 1884-85. Washington, 1885-86. 4 Vols. Presented by Hon. E. F. Stone.

BOOKS TRANSFERRED FROM THE PEABODY LIBRARY APR. 11, 1887.

Historical Collections, John Rushworth. London, 1582-1700. 8 Vols.

Thuani Historia Sui Temporis. London, 1733. 7 Vols.

Voyages and Travels. Oxford, London, 1745. 2 Vols.

Voyages and Travels. Churchill, London, 1763. 6 Vols.

Explorations for a Railroad Route from the Mississippi River to the Pacific Ocean. Washington, 1855-61. 12 Vols.

Charters and Constitutions of the United States. Benj. Perley Poore. Washington, 1877. 2 Vols.

The Birds of America. J. J. Aduubon. New York, Phil., 1840-1844. 7 Vols.

- The Birds of Eastern North America. C. J. Maynard. Boston, 1882.
 The Horse in Motion. J. D. B. Stillman. Boston, 1882.
 The Life and Works of Gilbert Stuart. George C. Mason. New York, 1879.
 The Wilkie Gallery. London, New York.
 The Art Journal. 1849-1879. London. 31 Vols.
 The Art Journal Illustrated Exhibition Catalogue. London, 1851, 1879, 1867. 3 Vols.
 Philosophical Transactions of the Royal Society of London. Charles Hutton, G. Shaw, Richard Pearson. London, 1700, 1800. 20 Vols.
 Punch. London, 1841-86. 91 Vols.
 History, Condition and Prospects of the Indian Tribes of the United States. H. R. Schoolcraft. Phil., 1853-57. 6 Vols.
 London Illustrated News. 1843-59. 32 Vols.
 London Illustrated Times. 1855-64. 19 Vols.
 L'Exposition de Paris 1878. Paris, 1878.
 Art in the House. Dr. J. Von Falke and G. C. Perkins. Boston, 1879.
 Old English Homes. Stephen Thompson. London, 1870.
 United States Japan Expedition. Francis L. Hawks. Washington, 1856. 3 Vols.
 The following volumes have been bound:—
 The Portfolio. 5 Vols.
 The American Architect and Building News. 5 Vols.
 Essex Institute Historical Collections. 7 Vols.
 New England Historical and Genealogical Register. 6 Vols.
 Notes and Queries. 10 Vols.
 Bibliotheca Sacra. 4 Vols.
 Publications of the Prince Society. 6 Vols.
 Wild Flowers of America.
 Primitive Industry.
 Annals of Witchcraft in New England and in the United States.
 Captain John Smith's Works.
 Mourt's Relation or Journal of the Plantation of Plymouth.
 UNBOUND SERIALS.
 American Architect and Building News. Parts 1-53.
 Notes and Queries. 12 Parts.
 New England Historical and Genealogical Register. 4 Parts.
 The Portfolio. Parts 1-12.
 Essex Institute Historical Collections. 3 Parts.
 Three Reports of the United States Bureau of Education.

Treasurer's Report.

LYCEUM AND LIBRARY COMMITTEE.

Lyceum and Library Committee in account with Frank C. Merrill, Treasurer.

1887.		Dr.
Feb. 12,	To paid J. W. Upton, services as librarian,	\$ 30 00
17,	" M. A. Livermore, lecture,	60 00
17,	" Stewart L. Woodford, lecture,	150 00
26,	" J. W. Upton, services as librarian,	53 33
26,	" Cyclostyle Co.,	1 00
March 5,	" Houghton, Mifflin & Co., books,	5 50
12,	" Peabody Press, subscription,	2 50
12,	" " " printing account of lectures,	7 50
14,	" B. F. Goodwin, police attendance at lectures,	10 00
15,	" T. W. Peasley, police attendance at lectures,	10 00
16,	" O. Ferrin, police attendance at lectures,	9 00
16,	" J. W. Upton, services as librarian,	33 33
23,	" Estes & Lauriat, books,	187 45
31,	" J. W. Upton, services as librarian,	50 00
April 1,	" A. E. Johnson, police attendance at lectures,	5 00
1,	" Geo. F. Rowell, services,	25 00
1,	" A. H. Patterson, services,	25 00
1,	" Fred. W. Bushby, services,	4 50
5,	" Jona Perley, binding books,	16 35
6,	" B. F. Stevens, stationery,	4 91
11,	" Fred F. Dodge, services,	4 80
27,	" Caleb Schoenhof, magazines,	28 50
29,	" J. W. Upton, services as librarian,	83 33
30,	" U. S. Commissioner of Patents for specifica- tions and drawings of patents,	46 80
May 4,	" Estes & Lauriat, books,	41 71
4,	" Estes & Lauriat, books,	111 25
4,	" Estes & Lauriat, books,	40 46
5,	" Courtis & Breare, binding books,	18 46
17,	" A. H. Patterson, services,	10 71
28,	" J. W. Upton, services as librarian,	83 33

June	3,	To paid	Jona Perley, binding books,	\$ 34 92
	4,	"	The Critic Co., magazine,	3 00
	4,	"	Publishers Weekly, magazine,	5 00
	4,	"	Publishers Weekly, magazine,	3 20
	8,	"	N. L. Chamberlain & Co., stamps,	2 07
	14,	"	J. W. Upton, services as librarian,	45 00
	21,	"	Estes & Lauriat, books,	191 66
	21,	"	The Forum Co., magazine,	9 17
	29,	"	J. W. Upton, services as librarian,	55 00
July	1,	"	F. W. Bushby, services,	17 70
	1,	"	George Rowell, services,	25 00
	7,	"	George H. Smart, services,	6 05
	8,	"	Library Bureau, sundries,	10 08
	11,	"	F. F. Dodge, services,	9 20
	14,	"	George H. Smart, services,	8 18
	14,	"	Peabody Reporter Co., printing,	3 75
	14,	"	Fred. W. Bushby, services,	6 98
	15,	"	Munroe & Arnold, expressing,	5 75
	15,	"	Benj. M. Hills, expressing,	3 50
	18,	"	Fred F. Dodge, services,	6 63
	20,	"	George F. Rowell, services,	9 85
	30,	"	Courtis & Breare, binding,	39 05
Aug.	1,	"	J. W. Upton, services as librarian,	100 00
	1,	"	Jona Perley, binding,	78 10
	13,	"	J. W. Upton, services as librarian,	30 00
	31,	"	J. W. Upton, services as librarian,	70 00
	31,	"	H. C. Batchelder, step-ladders,	11 20
	31,	"	N. L. Chamberlain & Co., stamp,	1 00
Sept.	10,	"	Estes & Lauriat, books,	181 59
	15,	"	Library Bureau, stationery,	1 00
	19,	"	J. W. Upton, services as librarian,	20 00
	22,	"	Library Bureau, stationery,	5 28
	22,	"	Library Bureau, stationery,	10 32
	26,	"	Magazine of American History,	5 00
	27,	"	Estes & Lauriat, books,	33 72
	28,	"	Houghton Mifflin & Co., magazines,	2 00
	29,	"	J. W. Upton, services,	80 00
	29,	"	Outing Publishing Co., magazine,	2 25
Oct.	1,	"	George F. Rowell, services,	25 00
	1,	"	F. W. Bushby, services,	25 00

Oct.	3,	To paid	George H. Smart, services,	\$ 12 85
	3,	,,	Fred F. Dodge, services,	17 45
	3,	"	Electrical World,	3 00
	11,	"	N. Cushing, suppliments,	3 05
	11,	"	Publishers Weekly,	4 17
	11,	"	Houghton Mifflin & Co., magazines,	9 20
	14,	"	John Fiske, lecture,	75 00
	15,	"	J. W. Upton, services as librarian,	20 00
	20,	"	Leland Powers, readings,	70 00
	20,	"	Carriage for same,	1 50
	27,	"	Edward E. Hale, lecture,	50 00
	27,	"	M. R. Warren & Co., stationery,	7 50
	29,	"	J. W. Upton, services as librarian,	80 00
	29,	"	Estes & Lauriat, books,	135 95
Nov.	2,	"	J.Y. Bergen Jr., postage etc.,	1 20
	3,	"	J. Boyle O' Reilly, lecture,	100 00
	11,	"	Jona Perley, binding,	44 37
	15,	"	J. W. Upton, services as librarian,	30 00
	17,	"	Henry G. Spalding, lecture,	100 00
	19,	"	Farrington Bros., expressing,	2 00
	29,	"	J. W. Upton, services as librarian,	70 00
Dec.	1,	"	E. C. Bolton, lecture,	50 00
	3,	"	Estes & Lauriat, books,	174 00
	9,	"	— Pearsall, lecture,	40 00
	12,	"	Cyclostyle Co., stationery,	3 50
	14,	"	J. W. Upton, services,	45 16
	15,	"	— Bailey, lecture,	50 00
	17,	"	Baldwin's Hotel, entertainment lecturers,	5 75
	30,	"	J. F. Babcock, lecture,	50 00
	30,	"	J. W. Upton, services as librarian,	54 81
1888.				
Jan.	2,	"	Geo. H. Smart, services,	19 81
	2,	"	Samuel W. Upton, services,	15 90
	2,	"	H. A. Hammond, services,	16 20
	3,	"	Geo. F. Rowell, services,	25 00
	3,	"	Fred F. Dodge, services,	25 00
	3,	"	Fred W. Bushby, services,	12 60
	4,	"	Farrington Bros., expressing,	1 50
	5,	"	Temple Quartette, W. Fries and accom- panist,	78 00

Jan.	9,	To paid	C. Simonds, carriage hire acc't of 1886 lec- ture course,	\$ 2 50
	12,	"	Publishers Weekly,	7 00
	12,	"	Wm. Blakie, lecture,	50 00
	14,	"	Estes & Lauriat, books,	109 77
	14,	"	J. W. Upton, services, as librarian,	30 00
	14,	"	S. S. Gilson, magazines,	88 83
	14,	"	Jona Perley, binding,	33 80
	23,	"	B. M. Hill, expressing,	6 00
	25,	"	Munroe & Arnold, expressing,	4 32
	25,	"	C. Simonds, carriage hire,	3 00
	26,	"	Jones, for concert troupe,	70 00
	26,	"	M. Mullin, impersonations,	25 00
	27,	"	W. H. Baldwin, entertainment lecturers,	5 00
	27,	"	Wm. McDonald, carriage hire,	9 25
	28,	"	J. J. Sweeney, police services at lecture,	12 00
	28,	"	T. D. Crowley, police services "	12 00
	30,	"	T. W. Peasley, police services "	12 00
	30,	"	Fred G. Preston, police services "	12 00
	30,	"	Cylostyle Co., stationery,	1 60
	30,	"	J. W. Upton, services as librarian,	70 00
	30,	"	J. W. Upton, sundries,	9 48
	30,	"	Courtis & Breare, binding,	24 45
			Balance,	1655 50
				<hr/> \$6098 88
			1886.	Cr.
Feb.	1,	By Balance,		\$1,832 79
June,	3,	" Received from Treasurer of Trustees,		2,000 00
Nov.	5,	" " " Treasurer of Trustees,		2,200 00
			1888	
Jan.	30,	" " " Fines,		64 27
Jan.	30,	" " " Books, damaged,		1 82
				<hr/> \$6098 88
Feb.	1,	By Balance,		\$1,655 50

SUMMARY OF THE FOREGOING ACCOUNT.

Dr.

To paid for Books,	\$1,435 79
" Binding,	281 69
" Printing, account of Library,	3 75

To paid for Express,	\$ 19 57
" Miscellaneous,	76 69
	<hr/>
" Salaries,	\$1,817 49
" Lectures, account of 1886,	1,487 69
" Lectures, account of 1887,	254 00
" Balance,	884 20
	<hr/>
	\$6098 88
	Cr.
By Balance,	\$1,832 79
" Received from Treasurer of Trustees,	4,200 00
" " " Fines, etc.,	66 09
	<hr/>
	\$6,098 88
1888.-Feb. 1, By Balance,	\$1,655 50

EBEN DALE SUTTON REFERENCE LIBRARY.

Lycæum and Library-Committee in account with Frank C. Merrill, Treasurer.

1887		Dr.
Feb.	4, To paid Augusta F. Daniels, services,	\$ 20 83
	17, " " Agnes Putnam, labor,	2 40
	18, " " D. Appleton & Co., books,	40 80
	23, " " Ticknor & Co., books,	8 00
March	1, " " Augusta F. Daniels, services,	20 83
	23, " " Clark & Carruth, books,	51 19
	23, " " Clark & Carruth, books,	25 00
April	5, " " Essex Institute, publications,	6 00
	11, " " Augusta F. Daniels, services,	20 83
	13, " " Clark & Carruth, books,	16 64
	21, " " Estes & Lauriat, books,	58 90
May	12, " " Augusta F. Daniels, services,	20 83
	16, " " Estate N. W. Hazen, Niles Register,	50 00
	17, " " Benj. F. Stevens, stationery,	1 59
June	1, " " Augusta F. Daniels, services,	20 83
	4, " " American Express Co.,	30
	4, " " F. P. Hathaway, binding,	83 00
	4, " " Clark & Carruth, books,	11 62
	4, " " W. F. Draper, Bibliotheca Sacra,	68
July	8, " " Clark & Carruth books,	25 00
	8, " " J. C. Stockbridge, book,	7 00

July	15.	To Paid Munroe and Arnold, express,	\$ 2 37
	19,	" " Augusta F. Daniels, services,	27 08
Aug.	1,	" " Augusta F. Daniels, services,	27 08
	1,	" " McDonald & Sons, books,	6 50
	10,	" " Estes & Lauriat, books,	70 00
Sept.	9,	" " Augusta F. Daniels, services,	27 08
Oct.	3,	" " Augusta F. Daniels, services,	27 08
Nov.	1,	" " Augusta F. Daniels, services,	27 08
	5,	" " Estes & Lauriat, books,	53 60
Dec.	2,	" " Augusta F. Daniels, services,	27 08
	20	" " John Beagham, book,	15 00
1888.			
Jan.	2,	" " Augusta F. Daniels, services,	27 08
	12,	" " N. E. Historic Genealogical Society, for register,	3 00
	14,	" " Estes & Lauriat, books,	38 00
	25,	" " Munroe & Arnold, expressing,	1 20
	28,	" " F. P. Hathaway, binding,	1 25
		Balance,	213 57

 \$1,086 32

1887.			
Feb.	1,	By Balance,	Cr.
May	18,	" Six months' income of E. D. Sutton Fund,	\$286 32
Nov.	4,	" Six months' income of E. D. Sutton Fund,	400 00
			400 00

 \$1,086 32

Balance,

 \$213 57

SUMMARY OF THE FOREGOING ACCOUNT.

To paid for Books,	Dr.
" Binding,	\$486 03
" Salary of Librarian,	84 25
" Incidentals,	293 71
Balance,	7 56
	213 57
	<hr/>
	1,086 32
By Balance,	Cr.
" Income of Eben Dale Sutton Fund,	286 32
	800 00
	<hr/>
	\$ 1,086 32
1888.	
Feb. 1, By Balance,	\$213 57



